



General Information



Committee Rooms One and Two

Overlooking the lakes and incorporating state-of the art technology, the two committee rooms in the Civic Centre offer an impressive setting for a seminar or meeting with a difference. Mutual features include black-out windows, dimmer controlled lighting, induction loop system and a variety of audio-visual equipment available to suit each customer individually.

The Lakeview Suite

As the name suggests, the Lakeview Suite boasts stunning views over Craigavon Lakes and is the perfect setting for a private function or conference. Providing superior accommodation with multi-type layout. A sound system is available on request.

The suite is also perfect for small wedding receptions offering stunning views and an intimate atmosphere for unforgettable memories of your special day.

Hybrid Working

We are pleased to offer video conferencing facilities in our committee rooms and Lakeview Suite to allow you to engage and interact with colleagues and business partners.

Technical support and advice is available for all functions.

WJ Mayes Hall

The octagonal Civic Hall with its pyramidal timber panelled ceiling provides a magnificent auditorium for concerts or shows and an impressive banqueting suite for major functions. With seating capacity up to 500 and fully-equipped with a comprehensive lighting, curtaining and sound system, the Civic Hall imprints prestige and splendour on any event.

The Lounge

Offering spectacular views and comfortable sofas, the lounge is the perfect place to relax after a meal or network during a conference or seminar break. With its stunning contemporary decor and a laid back atmosphere, the lounge really is the perfect retreat from a challenging conference or just a place to take some time out.



CRAIGAVON CIVIC & CONFERENCE CENTRE

ACCOMMODATION

AREA	THEATRE STYLE	C'ROOM	BOARD RM	MEAL	DINNER DANCE	AREA (MTS SQ)
W J Mayes Hall	480	36 x 2	N/A	180	180	383
Lakeview I	50	6 x 2	25	30	N/A	65
Lakeview II	80	14 x 2	25	60	N/A	130
Lakeview III	130	20 x 2	N/A	100	80	195
Committee Room 1	40	N/A	22	N/A	N/A	65
Committee Room 2	N/A	N/A	22	N/A	N/A	65

CONFERENCE FACILITIES

The following facilities are available - where applicable charges are inclusive of VAT.

EQUIPMENT AVAILABLE	COMMITTEE RMS	LAKEVIEW SUITES	W J MAYES HALL	PRICE PER DAY
84" Interactive Screen	✓	✓		£50.00
Video Conferencing Facilities (clw interactive screen)	✓	✓		£70.00
LCD and Back projection wall			✓	£100.00
Laptop (when booked with data projector)	✓	✓	✓	FREE
Projection Screens	✓	✓	✓	£10.00
Flipchart	✓	✓	✓	FREE
Lecterns (no mic)	✓	✓	✓	FREE
Name Badge Facility	✓	✓	✓	
Non-returnable				£25.00/50
Returnable				£15.00/50
Wi-Fi	✓	✓	✓	FREE
Photocopying (Black and white)	✓	✓	✓	£0.10 Per sheet
Conference Stationery	✓	✓	✓	POA
Baby Grand Piano			✓	£85.00
If the piano has to be specially tuned for an event, the tuning fee may be recharged to the hirer.				
Upright Piano		✓	✓	£30.00
Digital Piano		✓	✓	£50.00
Stage Technician			✓	£30.00 per hr
Stage Lighting - general wash			✓	FREE
Miked Lectern		✓		£25.00
			✓	FREE
Sound System with 2 Mics		✓		£50.00
Lead Mic		✓	✓	£10.00
Handheld Mic		✓	✓	£15.00
D I Box			✓	£10.00
Stage Monitor			✓	£10.00
Outside AV Company using our sound		✓	✓	£250.00
Induction Loop System	✓	✓	✓	FREE
Wheelchair Access	✓	✓	✓	FREE
Event Management	✓	✓	✓	POA
Bar Facility		✓	✓	
Car Parking Spaces				FREE

✓ Indicates facilities available at Civic Centre